



सत्यमेव जयते

केन्द्रीय माध्यमिक शिक्षा बोर्ड

क्षेत्रीय कार्यालय – देहरादून (उत्तराखण्ड)

(शिक्षा मंत्रालय, भारत सरकार)

Central Board of Secondary Education

Regional Office - Dehradun (Uttarakhand)

(Ministry of Education, Govt. of India)



Dt. 06/08/2021

F: CBSE/RO/DDN/EXAM-X/2021/SCH-83110

The Principal (83110)

Atal Utkrisht

Govt. Inter College Bandia

Bandikhatima, Khatima

Udham Singh Nagar

Uttarakhand – 262308

SUB: Affiliation up to Senior Secondary Level under Switch-Over Category from other Board - Reg.

Sir / Madam,

This has reference to CBSE HQs letter no. **CBSE/3520241/SS-00157-2223/2022-23** dated **27/03/2021** whereby, Switch-Over Affiliation for **Senior Secondary School Level up to 10+2** of the Board **w.e.f. 01.04.2021 to 31.03.2026** with the condition that has been granted to your school with Affiliation Code **3520241**. Year and Month From which admission can be taken in Class IX/XI w.e.f. 1st April, 2021, Year and Month in which first batch of Class X/XII will appear in board examination w.e.f. 1st April, 2023. Being a newly affiliated school located under the jurisdiction of CBSE, Regional Office, Dehradun, your school has been allotted **School Code 83110** for future correspondence and control.

While complimenting the school for its Affiliation with the Board for Senior Secondary level, being a school of Atal Utkrisht Government School, State Govt. of Uttarakhand this office welcomes your school as a strong member of CBSE family and as an ideal abode of education to serve the Society/Nation. Now being a CBSE affiliate, it also becomes imperative on the part of school to follow the provisions contained in the CBSE Affiliation and Examination Bye-laws, including instructions issued by the Board from time to time and also to motivate / encourage, the teachers and other staff to study the Bye-laws, Rules, Provisions and Syllabus/Curriculum and various other activities being undertaken by the Board. The school needs to fulfill all the conditions given in the affiliation grant letter including the following :-

1. The Board has also decided to prepare a unique email id for each affiliated school. This email id is linked to the new school number / code assigned by the CBSE. School Number / Code given above is five digit number allotted to the school. New email ID will be - 83110@cbseshiksha.in. For further details Board HQs letter no. CBSE/CE/ROs/2020 dt. 04/02/2020 may be referred please.
2. Admission to the school / examination is to be restricted as per Rule 6.1 and Rule 12 (i, ii, & iii) of Examination Bye-laws. While granting admission, required documentation and procedure prescribed by the Board must be adhered to, and special care be taken about eligibility in terms of age factor. The admission be granted only after ascertaining the age related eligibility criteria. The school shall ensure to properly keep the **School Records i.e. Admission Form, Transfer Certificate and Admission Withdrawal Register** to maintain complete record(s) of the students, for which **sample formats are enclosed** here with, in order to ensure uniformity of the documents among all the schools of the Region/CBSE. Correct particulars of the student viz. Candidate Name, Mother's Name, Father's Name, DoB, etc. be captured during admission, strictly on the basis of viable documentary records viz. Service Record of Parents, Aadhar, Voter ID, Passport, previous School Records of candidates, wherever applicable, so as to avoid post-result corrections.

Contd...2/-



99, कौलागढ़ रोड, देहरादून, उत्तराखण्ड – 248001
99, Kaulgarh Road, Dehradun, Uttarakhand - 248001



You are also requested to ensure implementation of procedure / provisions of ' Person with Disabilities Act-1995 read with as amended in 2016', Right of Children to Free and Compulsory Education Act-2009, promotion of Swachh Bharat Abhiyan, Cashless Transaction and Digital India, and to procure all the manuals including books, teachers manual (s) pertaining to the course of study from CBSE, so that system be strengthened as per instructions of the Board in the larger academic interest of the students. The school may also ensure to appoint Wellness Teacher / Counselor, as per guidelines of the Board.

Besides, the Board has been taking various initiatives to strengthen the CBSE affiliates. For ease and convenience of the functionaries of newly affiliated institutions, the Board has prepared a presentation on Self Learning Material containing useful information required by new schools, which is available on Board's website. The Board has also introduced – **Handbook for Principals; Handbook for Teachers; Handbook for Students and Handbook on Cyber Safety** which are being forwarded herewith this letter for information and reference of the school. **The school is requested is study the Self – Learning Material (SLM) developed by the Board for newly affiliated schools. Circular No. Acad. 35/2020.**

Recently, the Ministry of Education, Govt. of India has launched National Initiative for Proficiency in Reading with Understanding and Numeracy 'NIPUN' Bharat Scheme to ensure that every child in the country necessarily attains the foundational literacy and numeracy by the end of Grade 3. The same may be referred to for its effective implementation, which is available on the link https://www.education.gov.in/sites/upload_files/mhrd/files/nipun_bharat_eng1.pdf

Each correspondence to the Board should have a covering letter bearing the Affiliation No., School No., Mobile/Phone No., email.id, seal and signature of the Principal of the school and must be complete in all respect. This helps the Board to promptly communicate with school/disposal of cases as per requirement and improve efficiency. In order to improve efficiency, speedy disposal of communication, now onwards, the schools under the jurisdiction of this Regional Office will send their requests in electronic mode through e-HARKARA, which is Rapid Communication System for schools (to enable a paperless functioning through online; scanning, registering and routing the correspondences along with creation of file, referencing, correspondence attachment, approvals and finally movement and tracking of files as well as receipts). **Original/manual documents may be sent only if necessary and desired by this office.**

- The link for e-HARKARA is available at CBSE website.
- This Portal works at 2 stages, first at school level and second at department level.
- **Steps involved in using e-HARKARA have already been sent to all schools.**

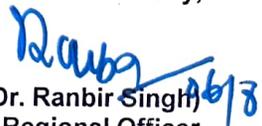
Please ensure that the **Rules / Guidelines / Bye-Laws of the Board and FRAMEWORK AND SIGNIFICANT GUIDELINES IN THE CONTEXT OF THE SECONDARY AND THE SENIOR SCHOOL CERTIFICATE EXAMINATION dated 01.09.2020** are carefully studied / followed and before sending any correspondence to this office please also ensure that cases submitted to the Board are as per said rules.

You are requested to strictly follow and fulfill all the conditions laid down in the affiliation grant letter under reference and submit compliance of Special conditions, if any as per letter within the stipulated time.

With best wishes !

Encls.: As above.


Principal
PM SHRI A.U.G.I.C. Bandia
Khatima (U.S Nagar)

Yours faithfully,

(Dr. Ranbir Singh)
Regional Officer